

## UAUS Governing Board Meeting

April 23, 2011

The telephonic meeting of the UAUS Governing Board was called to order at 12:10 P.M. (PST). In attendance were: David Linthicum, President; Istvan Hartigan, Treasurer; Patti Snyder, Secretary; Rob Reno, Web Master; and Kathy Wanenmacher, Chairman of the Study Group Committee.

Pio Park, Vice President joined after the meeting was in session.

David read a condensed form of the Minutes from the last meeting. It was moved and seconded, that the Minutes be approved with a change of the title: *Regional Director* to *Regional Contact* in regards to Study Groups, as noted by Kathy.

### New Business

**Website:** Sam Wells joined the call at the invitation of David. Sam is a web designer and is proposing a robust website that can grow as needed. Initial proposal is to take exiting website and transfer them to a new site and add suggested changes re open content and images, which can be integrated easily. Patti asked if changes would be difficult. Sam suggested it would be easily completed for the person maintaining the site. Rob noted that Joomla (a free open source system developed by worldwide community of developers), is the program and the person maintaining it would have to be versed in Joomla and would have to use that tool.

Sam suggested that he would be the “super administrator” but would not do updates. SiteGround is the hosting company; Sam buys blocks of time and resells them. The fees quoted in Sam’s proposal includes hosting and minimal administration, additional services at \$65 per/hour.

How is website to be used? Online brochure or message board or other

Rob asked: Who owns website after it is set up? It is important to know who owns the particular development tool. Patti is it transferable? Yes, it would entail a fee. Backup is a feature of the host site and keeps including the database.

What is the difference from the current Earthlink charge (\$26.90). Annual billing for Sam’s hosting site \$144 (\$12 per month). Possible to set up integrated accounts, e.g. Paypal per charges as noted.

Rob noted that he is not comfortable with super-admin and added charges; choosing to use a specific tool that creates a particular output and requires specific knowledge. Currently, UAUS has total control of its site, which includes an active server page that is easily interfaced and updated. In the proposed situation it would not have complete control because it would require the services of a person with specific knowledge.

Rob suggested continued dialogue with Sam to better understand Joomla, to clarify the “supper-admin” status and to determine who ultimately owns the site.

Kathy inquired about the functionality of adding and deleting Study Groups, which Rob explained is included in the solution of website ownership. It was further suggested that we have another conference call on this subject.

### **CLP Meeting in Chicago**

David reported that we are scheduled on the first day of registration: July 13, 2011 from 1-5:00 PM

Action Item: Secretary to notify CLP 90 Days before meeting.

### **UAUS Treasurer Handover**

Daryl will complete the handover in May, because of personal issues. Istvan suggested that the bank etc. will not be changed. Will check with bank to determine what paperwork is necessary to change names and if a Board Resolution is required. He hopes to use the same computer program and/or will set up "chart of accounts. David suggested an interface with Mark Kurtz, treasurer for UAI, who has similar chart of accounts

Wants to determine how the IRS matter of exempt status is progressing, also will clarify status in the State of Ohio. The cutoff is \$25,000 per year re filing additional exempt status paperwork. Istvan will also check on requirements for Local Associations.

Tax Exempt Status / Follow-up with locals

### **UAI Dues/PIRT Donation**

The \$2,000 or \$450 checks for dues and Pirt, respectively were not received but have been reissued. Initial checks stopped

Treasurer needs to recalculate dues per annual requirement to determine amount to be remitted to UAI; amount includes donations as well.

### **UAUS/CLP Motions**

The Agendas and Minutes for 2009 and 2010 have been forwarded to the webmaster for posting, would also like to include all the Motions. Patti is to gather Motions (historically) as far back as possible and forward them to the webmaster.

### **Officer Reports**

#### **President's Report (David Linthicum)**

(See below)

### **Vice President's Report (Pio Park)**

Pio noted his discussions with Rob Reno regarding the website and suggested that we spend the money to update the website.

### **Secretary's Report (Patti Snyder)**

Patti has acquired a conference call number and will resume the conference calls with UAUS. The Motion history is anticipated to be completed by the end of May.

### **Treasurer's Report (Istvan Hartigan - see attached)**

Started out with \$36,823.32 in December and presently have an ending balance of \$37,691.91. Current balance \$36,232.31; \$4,645 restricted, \$800 restricted to travel and \$1,015 for scholarship. Istvan will issue a breakdown of accounts and summary, once the chart of accounts is established. \$3,931.51 available funds.

Pio asked if there were a donation from Washington State and there was, for scholarship \$865 from 2010 CLP meeting in Washington.

### **Conference Committee\_ (no report submitted)**

[David reported that Eddie King and Benet Rutenberg had agreed to work on Conference Study Guide, but have not responded. David will ask for the files to be returned and will ask Daryl to assist him in completing the Study Guide.]

### **Study Group Committee (Kathy Wanenmacher, Chairman)**

Lydia King is assembling material to send to Rob to keep up the database. Kathy has been doing a lot of travel, continuing to meet Study Group hosts. Joy Sbeck has agreed to be the Mountain Area Contact. Ellen Gaynor is the Contact for the Pacific; Ellen has all but one State Contact for her area, Nevada. We now need a few additional state contacts. Kathy sees an urgent need because of channeling activity throughout.

### **Communications Committee (Al Turnbo – not present)**

Pio reporting for Al, suggested that we need to set aside a budget for the webpage upgrade to facilitate the web publication of the newsletter. Pio will follow up with Rob.

### **Membership Committee Report (Michael Berry – not present)**

Pio will check to see if Mike has a new report to forward to the GB.

## **Other Business**

Pio suggested we check alternatives for the beginning the CLP in Chicago, i.e., starting at 2:00 pm instead of 1:00.

There being no further business, Patti moved and Kathy seconded, that the meeting be adjourned. The meeting was adjourned at 2: 28 P.M. (PST)

### The President's Report

First I'd like to welcome our new Treasurer, Istvan Hargitai, and thank him for stepping forward to serve on the UAUS Governing Board. We look forward to working with Istvan and warmly welcome him to the Board. I'd also like to thank our outgoing Treasurer, Daryl Berry, for his faithful service of four years but most especially for his friendship, compassion and always comforting approach to the issues we have worked on these past years. We will surely miss his warmth, wisdom and calm leadership. Additionally, I'd like to extend my sincere appreciation to the CLP for their dedication to UAUS and UAI; this past election saw 100% participation from our local associations!

We have an exciting year ahead of us and I look forward to working with the Governing Board and our local association leaders in the times to come. I do hope to see each and every one of you at the 2011 UAI Leadership Symposium in Chicago on July 13<sup>th</sup> at Techny Towers. I am pleased to announce that this year's CLP meeting will be held in conjunction with the Symposium on July 13<sup>th</sup>. This is one conference experience I am sure you will find refreshing and enjoyable. There are currently 80 registrants from nineteen countries and more registrations are being made every day. Please make every effort to have your local association represented at this event. I look forward to seeing you there.

As many of you already know, UAI, Urantia Foundation and Fellowship have embarked on a joint venture to create the Study Group Portal. The beta testing is nearly completed and the website will be ready for people to register their study groups in the very near future.

I do wish to make clear that the creation of this new Study Group Portal will not replace the UAUS Study Groups listing of Urantia Study Groups on our website or diminish the efforts of the fine study groups committee we have in place. Our committee members have been busy contacting study group hosts and assisting readers with finding study groups for well over a year now with excellent results. We fervently believe that nothing takes the place of personal contact and developing meaningful relationships with individual readers. As of this past January we now have 54 study groups listed on the UAUS website and more are scheduled to be added. My thanks to Kathy Wanenmacher and her hard working committee for a job well done!

The UAUS website will be undergoing changes in the very near future as we are currently working with a developer on a brand new site. I am told this new site will have more functionality and will also position UAUS to add features for social networking,

etc. This has been a dream of mine for quite some time and I look forward to announcing its arrival.

Since the beginning of the year Pio Park and I have represented UAUS on the Representative Council and have addressed the following topics:

Item 2010-97: ISB Elections 2011

Item 2011-103: Use of "Design Direction" for UAI IT Projects

Item 2011-104: Sponsorship of the Study Group Portal

Item 2011-105: Amendment to Definition of an Urantia Book Study Group (Portal)

Item 2011-106: UAI Policy Statement Concerning Channeling Phenomenon

Item 2011-107: RC Ongoing Email Meeting Minutes, 2010

Item 2011-109: Urantia Book Study Group Development Project

As you can see, we are off to a busy start for 2011. There is much left to do and your Governing Board is up to the challenge. We would love to hear from our local association officers regarding what is happening with your local, your successes and challenges. Feel free to contact me anytime, if only for a chat.

In Brotherhood,

David Linthicum

UAUS President

### The Treasurer's Report

Below is the checking account activity for 2010 and 2011 through 4/23/11:

\$36,823.32 - Ending Balance (12/31/09)

2010

01/09 - #1042/David Linthicum (travel expenses to Urantia Association of Florida elections) (\$200.00)

02/10 - #1043/Earthlink (1-2/10 website) (\$53.80)

02/22 - Deposit/Lone Star Urantia Association (dues) \$40.00

02/22 - Deposit/Spirit of Oklahoma Urantia Association (dues) \$50.00

02/22 - Deposit/Urantia Association of Florida (dues) \$55.00

04/15 - #1044/Earthlink (3-4/10 website) (\$53.80)

04/28 - #1045/Aaron Rogers (travel expenses from Scholarship Fund) (\$500.00)

05/04 - Deposit/David Linthicum (contribution to Scholarship Fund) \$500.00

05/04 - Deposit/Patricia Snyder (contribution to Scholarship Fund) \$50.00

05/04 - Deposit/Greater Lake Michigan Urantia Association (dues) \$100.00

05/05 - New Checks (\$28.00)

05/19 - #1046/Earthlink (5/10 website) (\$26.90)

05/19 - #1047/UAI (2008 Annual dues) (\$103.25)

05/19 - #1048/UAI (2009 Annual dues) (\$262.34)

05/21 - #1049/UAI (Donation for 2011 Leadership Symposium Scholarship Fundraiser) (\$507.52)

05/25 - Deposit/Anonymous (contribution to Books for Zambia) \$700.00

05/25 - Deposit/New York - Pennsylvania Urantia Association (dues) \$70.00

06/14 - #1050/Earthlink (6/10 website) (\$26.90)

06/14 - #1051/UAI (Donation for Books to Zambia) (\$700.00)

07/06 - Deposit/Aaron Rogers (contribution to Scholarship Fund) \$100.00

07/13 - #1052/Urantia Association of Florida (loan from Conference Fund) (\$1,750.00)

07/28 - #1053/Earthlink (7/10 website) (\$26.90)

07/28 - Deposit/Anonymous (contribution) \$1,000.00  
08/17 - Deposit/Idaho Urantia Association (contribution) \$150.00  
08/17 - Deposit/Washington Urantia Association (2009 & 2010 dues) \$240.00  
08/17 - Deposit/Southern Urantia Readers Family (dues) \$97.50  
08/31 - #1054/Earthlink (8/10 website & domain) (\$46.90)  
09/03 - Deposit/Idaho Urantia Association (dues) \$80.00  
09/03 - Deposit/Hawaii Urantia Local Association (2009 & 2010 dues) \$150.00  
09/03 - Deposit/Oregon Urantia Association (2008, 2009 & 2010 dues) \$150.00  
09/16 - #1055/Earthlink (9/10 website) (\$26.90)  
10/14 - Deposit/Urantia Association of Florida (repay loan from conference fund) \$1,750.00  
10/28 - #1056/Earthlink (10/10 website & domain) (\$46.90)  
11/24 - #1057/Earthlink (11/10 website) (\$26.90)  
12/31 - #1058/Earthlink (12/10 website) (\$26.90)

\$37,691.91 - Ending Balance (12/31/10)

2011

01/04 - #1059/Urantia Association of Florida (Reader Service Tour) (\$250.00)  
01/14 - Deposit/Virginia Carolina Readers (2010 dues) \$50.00  
01/29 - #1060/UAI (\$75/quarter PIRT contribution 3rd-4th qtr'09, 1st-4th qtr'10) (\$450.00)  
01/29 - #1061/UAI (2011 Leadership Symposium Scholarship Fund) (\$2,000.00)  
02/08 - Automatic Debit/Earthlink (1 & 2/11 website) (\$53.80)  
03/03 - Automatic Debit/Earthlink (3/11 website) (\$24.90)  
03/09 - Deposit/Lone Star Urantia Association (dues) \$65.00  
03/09 - Deposit/Spirit of Oklahoma (dues) \$50.00  
04/01 - Automatic Debit/Earthlink (4/11 website) (\$24.90)  
04/04 - Deposit/Greater Lake Michigan Urantia Association (dues) \$110.00  
04/04 - Deposit/Washington State Urantia Association (dues) \$100.00  
04/04 - Deposit/Washington State Urantia Association (contribution/Scholarship Fund/2010 auction)  
\$865.00  
04/04 - #1062/Reissued check #1060  
04/04 - #1063/Reissued check #1061  
04/11 - Deposit/Anonymous (contribution for Study Group Portal) \$600.00  
04/23 - #1051/UAI (Donation for Study Group Portal) (\$561.00)  
04/23 - Deposit/Florida Urantia Association (dues) \$65.00

\$36,232.31 - Ending Balance (4/23/11)

Restricted funds:

\$30,465.00 - Conference

\$800.00 - Travel Pres/VP

\$1,015.00 - Scholarship

\$3,952.31 - Available Funds

Respectfully submitted,

Istvan

UAUS Treasurer